



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 23, 2015

DATE: June 16, 2015
TO: Board of County Commissioners
FROM: Kevin Schiller, Assistant County Manager
328-2008, kschiller@washoecounty.us
THROUGH: John Slaughter, Washoe County Manager
SUBJECT: Recommendation to approve Employment Agreement between Ellen G. I. Clark, M. D. and the County of Washoe to serve as Chief Medical Examiner and Coroner effective July 1, 2015 through June 30, 2016, annual salary \$248,560.00 (All Commission Districts.)

SUMMARY

On December 17, 2013 the Board approved a three-year agreement with Dr. Clark to serve as the Chief Medical Examiner under certain terms and conditions. This item seeks approval by the Board to enter into a new one year agreement under the certain terms and conditions.

Strategic Objective: Safe, secure and healthy communities.

PREVIOUS ACTION

December 17, 2013 - the Board approved a three year employment agreement with Dr. Clark, retroactive to July 1, 2012 through June 30, 2015.

June 28, 2011 - the Board approved an employment agreement with Dr. Clark for a term of one year.

June 12, 2007 - the Board approved an employment agreement with Dr. Clark.

April 10, 2007 - introduction and first reading of an Ordinance which repealed sections of the code related to the County Coroner and added new sections creating the office of the Medical Examiner and Coroner and creating the positions of Chief Medical Examiner and Assistant Medical Examiner. Second reading and adoption of the Ordinance was on April 24, 2017.

February 13, 2007 - the Board approved, in concept, the staff proposal to reorganize the Coroner's Office under a Medical Examiner/Coroner model.

BACKGROUND

In December 2013 the Board approved a three-year agreement with Dr. Clark, retroactive to July 1, 2012 through June 30, 2015, to serve as the Chief Medical Examiner. With this item, staff and Dr. Clark seek the Board's approval to approve the employment agreement between Ellen G.I. Clark, M.D. and the County to serve as Chief Medical Examiner and Coroner effective July 1, 2015 through June 30, 2016, at an annual salary of \$248,560.00.

Attached is the agreement which includes the following provisions:

- Term - becomes effective July 1, 2015 and expires on June 30, 2016.
- Termination - each party may terminate under certain conditions with a 90-day notice.
- Salary – \$248,560.00
- Benefits - all benefits for unclassified employees are provided. Additionally, annual leave will accrue at the rate of 200 hours per year in addition to the normal annual leave accrual.
- Professional development - County is to provide for the cost of professional development and the costs necessary to maintain the employee's Nevada Medical License.
- Expectations and Evaluations - the employee and the Assistant County Manager will adopt expectations; the Assistant County Manager will conduct annual evaluations of the employee's performance.
- Hospital privileges - employee is permitted to accept consulting engagements, at her own expense, with outside agencies and to retain hospital practice privileges.

FISCAL IMPACT

Funding will be provided from the Medical Examiner's budget in C153010.

RECOMMENDATION

It is recommended that the Board approve Employment Agreement between Ellen G. I. Clark, M. D. and the County of Washoe to serve as Chief Medical Examiner and Coroner effective July 1, 2015 through June 30, 2016, annual salary \$248,560.00

POSSIBLE MOTION

Should the Board agree with the recommendation, a possible motion would be "approve Employment Agreement between Ellen G. I. Clark, M. D. and the County of Washoe to serve as Chief Medical Examiner and Coroner effective July 1, 2015 through June 30, 2016, annual salary \$248,560.00".

**FIRST ADDENDUM TO AGREEMENT FOR
CHIEF MEDICAL EXAMINER**

This first Addendum to the Employment Agreement for Chief Medical Examiner, between Ellen G.I. Clark, M.D., hereinafter "Employee" and Washoe County, a political subdivision of the State of Nevada, hereinafter "County", is made and entered into this 1st day of July, 2015.

WITNESSETH:

WHEREAS, Employee and County entered into the Agreement for employment as the Chief Medical Examiner, hereinafter "the Agreement", which was effective on July 1, 2012; and

WHEREAS, the Agreement presently provides that the County has the option to renew for successive one year periods, or for greater periods as deemed appropriate by the Employer; and

WHEREAS, the current Agreement sets forth specific professional duties to be provided by the Employee; and

NOW THEREFORE, it is hereby agreed as follows:

1. Term: the term of this addendum shall be one year, commencing July 1, 2015 and ending on June 30, 2016.
2. Compensation: County agrees to pay Employee an annual salary of \$248,560 payable in installments in the same manner as other employees of the Employer.

All other paragraphs of the Agreement, shall remain unchanged.

Employee:

Employer: Washoe County, Nevada

Ellen G. I. Clark, M.D.

Marsha Berkgigler, Chair
Washoe County Commission

ATTEST:

By: _____
County Clerk

Date: _____